

CITY OF GLOVERSVILLE PLANNING BOARD

January 6, 2015

7:00 P.M.

CITY HALL

MEETING NOTES

PRESENT:

**JAMES ANDERSON, CHAIRMAN
GEOFFREY PECK, VICE CHAIRMAN
BRENDA LEITT
MATTHEW DONDE
JONATHAN KLUSKA**

**JOHN DUESLER, CODE ENFORCEMENT
CINDY OSTRANDER, SECRETARY**

I. CALL MEETING TO ORDER:

The meeting was called to order at 7:04 p.m.

II. APPROVE MINUTES OF LAST REGULAR MEETING:

MOTION : To approve the minutes to the November 4, 2014 meeting.
MADE BY : Geoffrey Peck
SECONDED : Matthew Donde
VOTE : 5 in favor, 0 opposed

III. ELECTION OF OFFICERS:

In accordance with section 27 of the NYS General City Law, the Chairperson of the Planning Board is to be appointed by the Mayor or other duly-authorized appointing authority. However, in the absence of this appointment, the Planning Board is authorized to designate a member to serve as the Chairperson.

The City of Gloversville Planning Commission Bylaws stipulate that the Planning Commission shall have a Chairman to reside over all meetings and a Vice-Chairman to assume those responsibilities in the absence of the Chairman. The Bylaws also stipulate that the officers will be subject to election at the annual meeting which shall take place in January of each year.

DISCUSSION: Geoffrey Peck indicated that he thought the current Chairman and Vice-Chairman of the Planning Board should remain the same for 2015.

Planning Board Member Matthew Donde agreed, along with the rest of the Board Members.

MOTION: Current Chairman and Vice-Chairman to continue in same positions for 2015.

MADE BY: Geoffrey Peck

SECONDED: Matthew Donde

VOTE: 5 in favor, 0 opposed

IV. PUBLIC COMMENT PERIOD:

A. Purpose:

The City of Gloversville Planning Board offers a public comment period at the beginning of each of its meetings in an effort to allow the community an opportunity to comment or provide insight on a particular land use planning and/or zoning issue in the City. This comment period is not a public hearing and the Planning Board asks that you save comments regarding a particular project that is before the Board until the actual public hearing on the specific application itself. The Planning Board also asks that you not use the public comment period as a question and answer session since Board members will not enter into a dialogue regarding any particular issue.

There was no one to speak during the public comment period.

V. NATHAN LITTAUER HOSPITAL – SITE PLAN FOR MRI ADDITION:

A. Background:

Nathan Littauer Hospital would like to replace a mobile MRI unit along the east side of the Hospital building with a permanent addition for the MRI operation. The building addition will be constructed in essentially the same footprint as the mobile unit and will be approximately 1,780 sq. ft. in size.

B. Planning Department Review:

The Fulton County Planning Department had previously reviewed the Site Plan application in accordance with the City's Site Plan Regulations and based on the nature of the proposal, felt that no additional information was needed.

Planning Board Member Geoff Peck is an employee of Nathan Littauer Hospital, he recused himself from any discussion on this application.

DISCUSSION: Dave Bruhns, PE was present to answer any questions the City Planning Board had. The application was reviewed. When asked if any exterior lighting would be added, he explained that nothing was to be added, but that the Hospital had improved all their exterior lighting by changing to LED all around the entire Hospital complex.

There was a general consensus among Board members that a public hearing on the proposal would not be necessary.

MOTION: To wave a Public Hearing on Nathan Littauer Hospital's application and to approve the application as presented.

MADE BY: Matthew Donde
SECONDED BY: Brenda Leitt
VOTE: 5 in favor, 0 opposed

VI. OTHER BUSINESS:

A. Victor Trippodo – Conceptual Review for Boxing and Fitness Gym:

Victor Trippodo would like to operate a Boxing and Fitness Gym at 93 South Main Street.

DISCUSSION: The Planning Board recognized that the application is only a Conceptual Review at this time, and discussed what was needed for a suitable site plan application. The Board asked Cindy Ostrander, Secretary to the board to forward a letter to Mr. Trippodo asking for engineered drawings with required information for a complete Site Plan application. There was a general consensus among the members that they approved Mr. Trippodo's concept of a Boxing and Fitness Gym, but that it was not possible to approve the Site Plan at this time because it was lacking vital information that engineered drawings will provide.

B. Training:

The Board discussed upcoming training events at FMCC and Saratoga Springs City Center.

VII. CLOSE OF THE MEETING:

MOTION: To close the meeting at 8:07 p.m.
MADE BY: Geoffrey Peck
SECONDED: Brenda Leitt
VOTE: 5 in favor, 0 opposed